

Aberdeen Net Zero Vision – Transition Delivery Unit – Proposed Terms of Reference

This document sets out a Terms of Reference for delivery of the Net Zero Vision and the Strategic Infrastructure Plan – Energy Transition. It proposes a membership and objectives for the Transition Delivery Unit.

Vision

The Net Zero Vision for city is:

We want Aberdeen to become a climate positive city, at the same time, helping to lead the world on the rapid shift to a net zero future by leveraging its unique assets and capabilities to support the global energy transition.

The vision for the Strategic Infrastructure Plan - Energy Transition is:

To outline infrastructure projects which will contribute to the city's energy transition from fossil based to net carbon zero public sector; net carbon zero city and ultimately a climate positive city over the next few decades.

To achieve these visions, Aberdeen City Council, working with leading experts in the field from across the United Kingdom and the world , will provide a renewed focus and strength of leadership that will see the city lead the way in managing the energy transition of a city as well as leading the way in the transition of our economy from one reliant on oil and gas to one leading the way in alternative energies.

Transition Delivery Unit - Proposed Membership

Centre of Energy Transition

Aberdeen Climate Action

RGU – Energy Transition Unit

Opportunity North East (ONE)

Scottish Enterprise

Skills Development Scotland

Oil and Gas Technology Centre – Net Zero Solutions

Scottish Environmental Protection Agency

NESTRANS

Aberdeen Renewable Energy Group

Aberdeen Heat and Power

Project and Industry Partners (where applicable)

Terms of Reference

The terms of reference will be kept under review by the members.

1. Name of Group – Net Zero Transition Delivery Unit

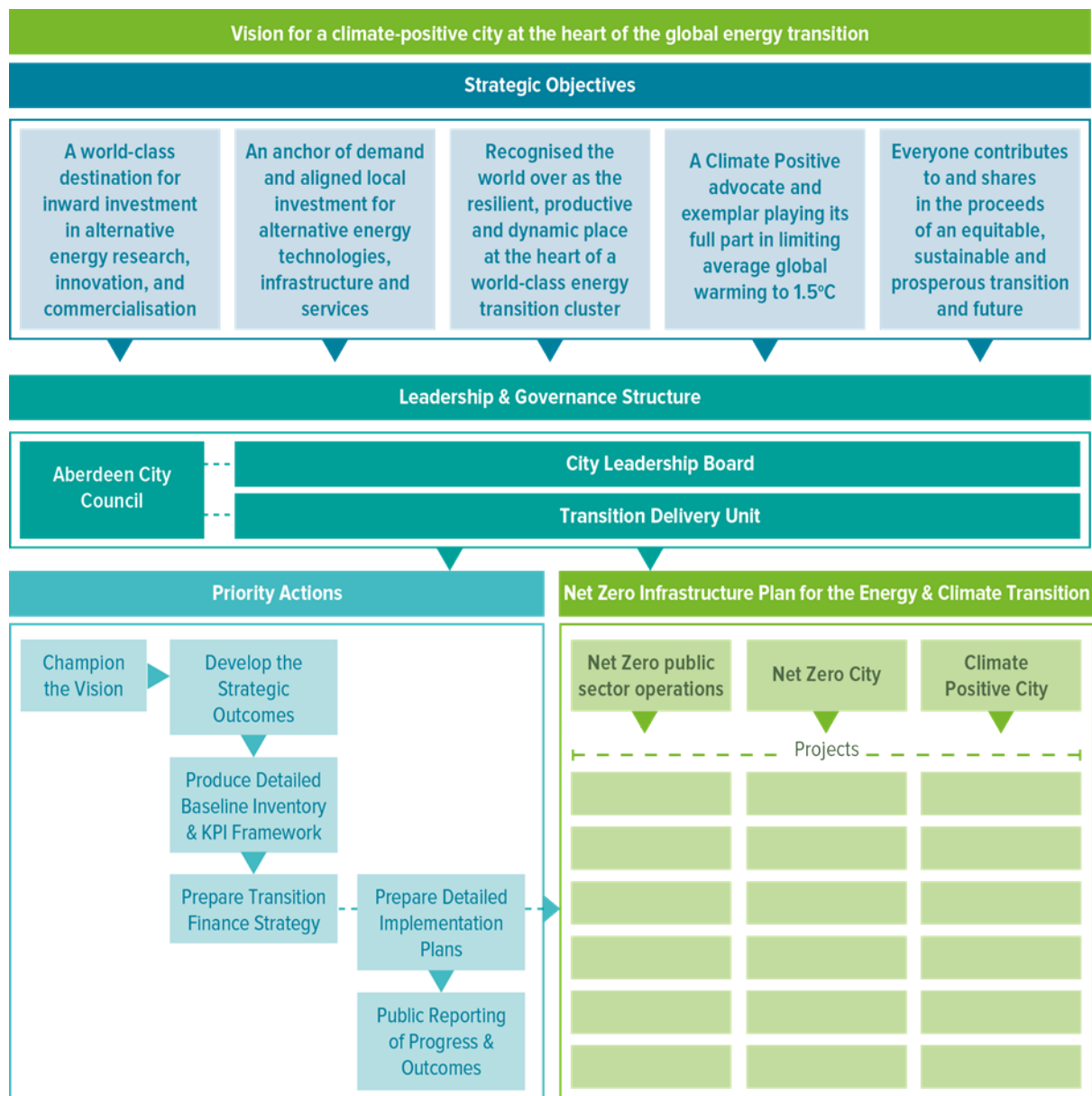
2. Purpose

The purpose of the Transition Delivery Unit is to coordinate the work required, and take appropriate operational responsibility, to progress the Priority Actions identified as part of the Net Zero Vision and Strategic Infrastructure Plan – Energy Transition, which sits alongside the Vision.

In doing so co-ordinating and delivering place-based actions to drive emission reduction and build climate resilience. Including implementation of related activity to tackle climate change, through city mitigation and adaptation programmes, such as Powering Aberdeen and Aberdeen Adapts.

It is essential the transition is underpinned by robust accurate data. The Transition Delivery Unit will develop and oversee an 'Advisory Group' to produce the baseline inventory and KPI framework and oversee and work with them to monitor the contribution of projects in terms of environmental KPIs and benefits.

The diagram below illustrates the proposed Transition Delivery Unit and its links to the proposed City Leadership Board.



3. Scope

- Coordinates and takes appropriate operational responsibility for the work needed to progress and deliver the Priority Actions:
 - Champion the Vision
 - Develop the strategic outcomes
 - Produce detailed baseline inventory and KPI framework
 - Prepare transition finance strategy
 - Prepare detailed implementation plans
 - Public reporting of progress and outcomes
- Promoting the vision and objectives within their own organisations.
- Develop an 'Advisory Group' to produce the baseline inventory and KPI framework and oversee and work with them to monitor the benefits of the transition
- Support development of outline and full business cases on priority projects
- Oversee delivery of the detailed implementation plans.
- Provide direction and make decisions on any emerging risks and issues in relation to the delivery of the plans.

- Provide technical competencies required to support the ongoing analysis and delivery of the transition.
- Produce an Annual Progress & Impact Report showing the steps taken to implement the vision and strategic outcomes.
- Report progress to the City Leadership Board.

4. Membership and Frequency of Meetings

The Transition Delivery Unit will aim to meet at least four times per year, additional meetings may be scheduled, as necessary. The meetings will be called by the chair and will take place in Aberdeen and/ or virtually to accommodate attendance from all members.

5. Resources

The Transition Delivery Unit will be supported by officers of Aberdeen City Council, with resources from a range of stakeholders required to support the operational activity delivered by the workstreams within the Delivery Unit's work plans. It is anticipated that the University of Aberdeen would lead on the establishment of a baseline and monitoring framework.